

# ISMRM & ISMRT Annual Meeting & Exhibition Honolulu, Hawaii, USA 10 – 15 May 2025

#### Official Freight Forwarder & Customs Broker



#### **Introduction**

Dear Exhibitor,

Cross Connect Customs & Event Logistics has been appointed the official Customs & Freight Forwarding Agent for the **ISMRM & ISMRT Annual Meeting & Exhibition 2025 in Honolulu, Hawaii**. We would like to ensure that your materials arrive "on time" in the most cost-efficient manner. We suggest that you read these instructions in conjunction with the on-line exhibitor's manual provided by the Show Organizer.

Our helpful instructions will assist you in preparing for the correct, and timely, dispatch of your exhibits to **Honolulu**, **Hawaii** for the **ISMRM & ISMRT Annual Meeting & Exhibition 2025**. ISMRM highly recommends that you use the services of Cross Connect for a complete logistics package. Our complete package will move your exhibit(s) door-to-door, from your country to your exhibition booth.

PLEASE NOTE: Failure to comply with the deadlines, consignee, and document instructions, will cause unnecessary delays in customs clearance and may lead to additional charges. For this reason, if you will be using a freight forwarder, other than Cross Connect, please be sure to pass these instructions on to them and alert us with their pre-alerts.

ISMRM and Cross Connect Customs & Event Logistics will not accept responsibility for late arrivals, or non-deliveries, to the venue if these guidelines and/or recommendations are not followed.

Sincerely,

Danny Mekhuri Cross Connect Customs & Event Logistics

E-mail: <a href="mailto:dmekhuri@crossconnectcl.com">dmekhuri@crossconnectcl.com</a>
Team E-mail: <a href="mailto:info@crossconnectcl.com">info@crossconnectcl.com</a>

Cell# 416-704-1956

#### **DEADLINE FOR DOCUMENTATION**

To make sure we get your freight to Honolulu, Hawaii in a timely manner, please have our Order Form and Commercial Invoice sent to Cross Connect Customs & event Logistics no later than <u>March 7<sup>th</sup></u>, <u>2025</u>.

#### 1. SHIP TO ADDRESSES, CONSIGNEE DETAILS, AND ARRIVAL DATES

#### a) Advanced Warehouse Shipments

Ocean Freight - All shipments must be sent to the following address between March 10 <sup>th</sup> - April 8 <sup>th</sup> , 2025	
Air Freight – Any freight received at the advanced warehouse from <b>April 8<sup>th</sup> – April 24<sup>th</sup>, 2025,</b> will go as Air Freigh	t
SMRM & ISMRT 2025 c/o Airways Freight / Cross Connect	
exhibitor Name: / Booth #:	
The Delivery People	
3025 Cerise Avenue	
Hawthorne, CA – 90250	
JSA	
*It is important that both the paperwork and freight clearly show ISMRM & ISMRT 2025, Exhibitor name & Booth	า #
b) Shipments Direct to the Venue	
* Shipments sent directly to the venue must only arrive during the official move-in times starting May 8 <sup>th</sup> , 2025, a briver should be aware of the Exhibitor name and Booth #. Venue delivery address is:	and the
SMRM & ISMRT 2025 c/o Cross Connect / ICS	
xhibitor Name / Booth #	
lawaii Convention Center	
.801 Kalakaua Avenue	
Honolulu, HI – 96815	
JSA	

#### c) Air & Ocean Consignment information

PLEASE REACH OUT TO A CROSS CONNECT REPRESENTATIVE WHO HELP WITH YOUR CONSIGNMENT INFORMATION FOR ALL AIRFREIGHT BILLS AND OCEAN B/L

#### 1. PRE-ALERT / DOCUMENTATION REQUIREMENTS

Please complete the Cross Connect Order form and Customs Invoice in the back of the shipping manual. If not shipping with Cross Connect, please also advise the name of the courier/freight forwarder used, estimated date of arrival and any tracking numbers.

For shipments sent by air or sea from outside of the USA, please let us have a copy of the airway bill/ Ocean Bill of Lading along with a copy of the ATA Carnet documents and commercial invoice packing list (CIPL) prior to arrival into the USA.

The commercial invoice/packing list should be written in English, with a full detailed description of the contents, serial no.'s, Customs HS/tariff codes, and quantity, weight and value of each item listed. Invoices should be in GBP£, USD\$ or EUR€, clearly showing which items are for temporary import and which are for permanent import.

The individual packages within the shipment should also be marked for temporary or permanent import. accordingly with all details matching that mentioned on the commercial invoice.

The commercial invoice should be addressed as follows:

ISMRM & ISMRT 2025	
c/o Cross Connect	
Name of Exhibitor:	
Hall #:	
Booth #	
Case Number:	
Dimensions:	
Gross Weight:	

Please send us draft copies of your commercial invoice/packing list prior to shipping for checking and preapproval. A specimen invoice/packing list can be supplied on request.

All document checks and pre-alerts should be emailed to: dmekhuri@crossconnectcl.com

Please note, certain commodities such as foodstuffs, beverages, cotton products, pharmaceutical products, cosmetics, certain electronic, military items, animal & plant products (CITES) will. be subject to import licence or other certification requirements. Please contact us 2 months before the show if sending any of the above items. Radio and Telecommunication equipment must have a copy of the brochure on on-line website approval from us prior to shipping.

Failure to pre-advice us of your shipment means we are unaware it exists and cannot be held responsible for non/late delivery.

#### **Temporary Importation of Exhibition Goods**

#### 1. Temporary Importation Bond

All exhibition goods except giveaways, brochures, samples and souvenirs will be imported under a Temporary Import Bond into the exhibition. A TIB fee will be levied as per our handling tariff.

Goods for exhibitions may be imported 4 weeks prior to the exhibition and to be re-exported within 3 weeks after the closure of the exhibition.

Approval for extension of temporary import must be made in writing (with reason stated) and will be granted on a case-by-case basis.

#### 2. ATA Carnet

ATA Carnet will only be valid upon entry into mainland USA. ATA Carnet will no be valid upon arrival into Honolulu, Hawaii.

#### 3. Conversion of Temporary Import to Permanent Import

Under temporary import, all exhibits sold, disposed or not re-exported at the end of the exhibition is required to convert import status to permanent import.

#### 4. Permanent Importation

Giveaways, brochures, samples and souvenirs cannot be customs cleared on Temporary Import Bond. Duty & Taxes will apply for all permanent items.

#### 2. COURIER COMPANIES

We cannot emphasise strongly enough that exhibitors from outside the USA should not send their goods via Courier companies (Fedex, UPS, DHL, etc.). Courier shipments must be sent prepaid, including local duties & taxes. Any duties & taxes that are outlaid on your behalf will be billed onto you.

plus, a 15% outlay fee. All courier shipment should be sent direct to the below advanced warehouse address in Honolulu, Hawaii

ISMRM & ISMRT 2025 Annual Meeting c/o ICS Exhibitor Name / Booth # 1004 Makepono St. Bldg A Honolulu, HI – 96819 USA

We suggest that goods are sent to the ICS advance warehouse in Honolulu, HI and NEVER direct to SHOW SITE, unless you have a member of staff on-site to receive them on the date of delivery.

All courier shipments must be **received at the ICS advanced warehouse latest May 6<sup>th</sup>, 2025**. Shipments arriving after this date will be subject to additional charges.

It is vital that the waybill mentions ISMRM & ISMRT 2025, your Exhibitor name and booth number. It is also imperative that you send us a pre-advice of your shipment with a copy of the courier's waybill and Customs invoice if originated from outside of the USA. Failure to pre-advice us means we are unaware your shipment exists and subsequently cannot be held responsible if it is not delivered to your booth.

#### **4. PACKING MATERIALS / MARKINGS**

All wooden packing materials entering USA ports will need to conform to the international phyto-sanitarystandard, ISPM-15. This means only wood, which is free of bark, correctly treated and showing the IPPC stamp will be accepted.

All packages should be clearly marked as follows: -

ISMRM & ISMRT 2025	
c/o Cross Connect	
Name of Exhibitor:	
Hall #:	
Booth #	
Case Number:	
Dimensions:	
Gross Weight:	

Labels will be available on-site for any return shipments.

#### 6. MOVE-OUT / BREAKDOWN

All goods must be removed from the halls by **23:00 hrs on Thursday May 15<sup>th</sup>, 2025**. Any items remaining after this time will be removed from site and taken back to our warehouse facility. Any charges will be charged to the exhibitor concerned.

#### 9. INSURANCE

We are not responsible for any loss, pilferage or damage whilst goods are left unattended at your booth. The handling of goods is carried out at the exhibitor/contractor's risk. We, strongly recommend that all exhibitors arrange insurance coverage to include transit to and from the exhibition, whilst on display and in storage.

#### **10. PAYMENT**

Unless agreed in advance payment for all services must be made prior to, or during the show. We accept two methods of payment, which are:

- 1. Bank Transfer Bank details can be sent on request.
- 2. Credit Card We can accept payment by credit card. Please inform us of card details in advance. Credit card transactions are subject to a 2.4% fee.

#### **THANK YOU!**



#### Customs & Transportation Services Order Form

Please accept this as authority for Cross Connect Customs and Event Logistics Inc. ("Cross Connect"), located at 8001 Weston Road, Unit 2, Woodbridge, ON L4L 9C8; business number 709076475RM0002, a Customs Broker licensed under the Customs Act, to act as my true and lawful agent and attorney to transact on my behalf all matters relating to the import and export of goods, as outlined in Trading Conditions applicable to Customs Services of Cross Connect Customs and Event Logistics Inc., attached hereto. Such business may include, but is not limited to:

1. Assist to set up Client's CARM business account, and/or manage and administer Client's CARM account;

- The release of and accounting for goods, document and data preparation, payment of, and refund, of all government duties, taxes, and levies in respect of imported and exported goods released or to be released;
- 3. The transportation, warehousing, and distribution of such goods; and
- Undertake, facilitate, assist with and/or perform such other business, tasks, duties, powers and authorities for which Client provides written instructions to Cross Connect at any time and from time to time.

In signing this form, I grant Cross Connect, full power and authority to appoint a sub-agent, where required.

This authority is granted for all shipments in relation to this event and/or shipment(s) detailed below, unless otherwise indicated by marking the "Continuous Authority" box, below.

CROSSCO

416-639-2176 E-mail: info@crossconnectcl.com

	Continuous Authority granted		
		OMPLETED & SIGNED BY THE CLIENT* (OWNER re there is "no sale involved", the Transactional Owner	
Se	ervices Required (please check all that apply):		
×	Customs Clearance	▼ Transportation	★ Advance Warehouse
Event & Exhibitor	Shipment Delivering to (please check one):  Exhibitor Name: ABC COMPANY  Event Name: NAME OF THE EVENT/SHOW  Facility/Venue Name: THE EVENT FACILITY  Facility/Venue Address: 600 CONVENTION CENTRE DELITY  City: TORONTO  Country: CANADA  E-mail: JSMITH@DOMAIN.COM	Direct to Event/Show Site  DRIVE  State/Province: ON On-site Contact: JOHN SMITH	Advance Warehouse Booth #: 1001 Event Dates: 25-Oct-24 to 29-Oct-24 U.S. IRS # (if applicable):  Zip/Postal Code: M0X 0X0 Cell #: 555-555-0000
Client* (Owner/Importer)	Legal Business / Entity Name (as registered): ABC CODoes this company have a Canadian Office? Legal Address (as registered): 123 SOMEPLACE AVENUE City: NEW YORK Country: USA Officer Name (Owner, Partner, Director or Signing Officer): JOI E-mail: JSMITH@DOMAIN.COM Contact Name (if different from above): E-Mail:	☐ Yes ☒ No  E, SUITE 3  State/Province: NY Importer/GST# (if applicable): N/A	Zip/Postal Code: 10093 U.S. IRS# (if applicable): 12-3456789 Title: CEO Tel: 555-555-0000 Tel:
Shipper	Same as Client Company Name: ABC COMPANY, INC. Address: 123 SOMEPLACE AVENUE, SUITE 3 City: NEW YORK Country: USA E-mail: JSMITH@DOMAIN.COM	State/Province: NY Contact Name: JOHN SMITH	U.S. IRS #: 12-3456789  Zip/Postal Code: 10093 Tel: 555-555-0000
Return Freight	□ No Return Shipment □ Same as Shipper Company Name: ABC COMPANY, INC. Address: 123 SOMEPLACE AVENUE, SUITE 3 City: NEW YORK Country: USA E-mail: JSMITH@DOMAIN.COM	State/Province: NY Contact Name: JOHN SMITH	IRS/Importer #: 12-3456789  Zip/Postal Code: 10093 Tel: 555-555-0000
	PLEASE SEE ADDITIONAL PAGES FO	OR BILLING, PAYMENT, TRANSPORTATION & A	DVANCE WAREHOUSING

#### Terms & Conditions

This order is placed with the specific understanding that we are engaging Cross Connect as our agent pursuant to this General Agency Agreement/Power of Attorney ("GAA"), Cross Connect performs customs services pursuant to its "Trading Conditions Applicable to Customs Services" ("CTC") as published online at https://crossconnectcl.com/wpontent/uploads/2024/10/POST-CARM-CUSTOMS-STC.pdf . Cross Connect performs its transportation services in the role of agent pursuant to its "Transportation Trading Conditions" ("TTC"), as published online at https://crossconnectcl.com/wp-content/uploads/2024/10/STC-TRANSPORTATION-POST-CARM.pdf. The parties hereby irrevocably and unconditionally attorn to the jurisdiction of the courts of the Province of Ontario and all courts competent to hear appeals therefrom. The foregoing terms, respectively, limit the liability of Cross Connect and provide for time limits for making claims and filing suits.

Notwithstanding any (a) other provision of this GAA, (b) provision of the CTC or TTC, or (c) delegation of authority in CARM, including to manage Client's CARM business account, in any circumstances howsoever and whenever arising, and regardless of whether The Company uses its own business number or Client's business number for importation/exportation, and regardless of who any Government Authority identifies as the importer, owner, or importer of record for any shipment, and regardless of any liability assessed by any Government Authority. Client expressly acknowledges and agrees that: (a) The Company shall not be liable for any error in judgment or for anything which it may do or refrain from doing or for any resulting direct, indirect, consequential, punitive or exemplary damage or loss caused by any act or omission, or the negligence of The Company or by an act of God or other act or cause beyond the reasonable control of The Company, even if The Company has been advised of the possibility of such damage or loss; and (b) The Company shall not be liable for any failure to provide the services which is a result of the operation of the applicable laws of Canada or any other country or a change in the policies of Canada Customs.

In the event of a breach or other failure by The Company to perform its obligations for which The Company is held liable, including, but not limited to, acts or omissions of The Company employees, agents and representatives providing services, the Client's sole remedy hereunder, whether in contract, tort or otherwise, shall, in any and all events, be limited to termination hereof and damages not to exceed CAD 1000 (One Thousand Canadian Dollars).

In no event shall The Company's obligation or liability hereunder extend to direct, indirect, punitive, special, incidental and consequential damages or losses the Client may suffer or incur in connection herewith, such as, but not limited to, loss of revenue or profits, damages or losses as a result of the Client's inability to fulfill obligations to third parties, injury to good will, claims of customers and the like, even if The Company has been advised or is otherwise aware of the possibility thereof, nor shall it extend to damages or losses the Client may suffer or incur as a result of claims, suits or other proceeding made or instituted against the Client by third parties.

The undersigned warrants that all hazardous materials have been declared, and that the client shall abide by all Federal, Provincial, State and Local laws

Client (Importer/Owner) Signature				
NOTE: Wet ink signature required – Digital signature NO	OT allowed			
I have read and agree to the terms of this contract and grant Cross Connect the authority to act on my behalf. I hereby certify that I have authority to transact business on behalf of The Client.				
Signature: John Smith Printed Name. JOHN SMITH	<b>Date</b> : 30-Sep-24			
Printed Name. JOHN SMITH				
Title: CEO				
1				

Cross Connect Internal Use O	nly
Notes:	
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Signature:	Date:
Printed Name:	·
Title:	

#### Transportation Quote Request

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		: ABC COMPANY, INC.						COMPANY		
		123 SOMEPLACE AVENUE,	SUITE 3			Booth #:				
	City: NEW	/ YORK						OF THE EVENT/SHOW		
o	State/Prov		Zip/Postal Code: 10093	}	Delivery Information			EVENT FACILITY		
Shipper Information	Country: USA							CONVENTION CENTRE	DRIVE	
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### Advance Warehouse Information: To be completed if Cross Connect is NOT booking your transportation

	Shipped Via (Carrier/Courier Na	ame):
·	Carrier/Courier Service Type:	☐ Air/Express ☐ Ground
Info	Total # of Pieces:	Total Weight (lbs):
뒽	Tracking #'s:	
Shipment		
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- You are responsible for tracking your shipment to ensure timely arrival.
- Goods sent via Post or shipped C.O.D. will NOT be accepted for delivery.
- If you are shipping from outside of Canada, to avoid Customs Clearance
  delays, please ensure that you check the "Customs Clearance" box on
  the first page of this form and notify your Carrier/Courier that Cross
  Connect is your Customs Broker. <u>Customs documents are required</u>
  (please see your Exhibitor Manual).

Advance Warehouse Services include delivery to show site, but <u>DO NOT</u> include material handling services and charges.

Your carrier must pick up your materials, directly from show site, at the end of the event.

The warehouse will start receiving freight 30 days prior to the event from 9 am to 3 pm, Monday to Friday.

Advance Warehouse Services are charged per delivery received. If you are shipping via courier, it is recommended that you ship on a single Waybill to avoid additional advance warehouse charges.



## **Billing & Payment Information**

Exhibitor Name: ABC COMPANY

Event Name: NAME OF THE EVENT/SHOW

Facility/Venue Name: THE EVENT FACILITY

Facility Venue Address: 600 CONVENTION CENTRE DRIVE

City: TORONTO

State/Province: ON

Country: CANADA

On-site Contact: JOHN SMITH

E-mail: JSMITH@DOMAIN.COM

	☐ Same as Shipper (page 1)	➤ Same as Client (page 1)			
=	Company Name: ABC COMP	ANY, INC.			
atio	Address: 123 SOMEPLACE A	AVENUE, SUITE 3			
Informa	City: NEW YORK	State/Province	e: NY	Zip/Postal Code: 10093	
lufe	Country: USA				
ng	Contact Name: JOHN SMITH	I		Tel: 555-555-0000	
Billi	E-mail: JSMITH@DOMAIN.C	OM			
ı.	Second Contact Name (if applied	cable): SUSAN JONES		Tel: 555-555-1111	
	E-mail: SJONES@DOMAIN.C	COM			

				MUST BE COMPLETED		
	Charge to:	<ul><li>✓ Visa</li></ul>	☐ MasterCard	American Express		
ion	Cardholder Name:	JOHN SMI	TH	CVV Numb	per: 123	
nat	Credit Card Numb	er: 1234 567	78 9123 4567	Expiry Date	e: 11/2026	(mm/yyyy)
Payment Information	I authorize use of this card for payment or pre-payment of services relative to this form. I understand that pre-payments on estimated amounts are subject to adjustment, and that this card will be charged for adjustments and/or future invoices generated for services not outlined on, or in addition to, any estimates provided.  I acknowledge that declined credit cards are subject to a 30% surcharge (minimum \$50.00 USD).					
	Cardholder Signat	ure: <i>John</i>	r Smith	Date: 30-Se	ep-2024	

e Information	Remit To:	Cross Connect Customs and Event Logistics Inc. 8001 Weston Road, Unit 2 Woodbridge, ON L4L 9C8
an	HST/GST#:	709076475RT0001
Remittance	Tel:	(416) 639-2176
Rei	Attention:	Accounting Department
	E-mail:	payments@crossconnectcl.com



## !!! ATTENTION !!!

The Customs & Transportation Services Order Form is a legally required document. It must be completed and signed by the importer/owner before Customs Brokerage or Transportation Services are provided. When completing the form, please pay close attention to the following:

- Wet (ink on paper) signatures are required. Digital or Font-based signatures are <u>not</u> allowed.
- Company names must be the full/complete LEGAL business name, as registered with the Government in the country of operation.
- IRS#/U.S. Tax ID/EIN must be provided for all U.S. companies. Please attach a copy of the company W-9.
- GST/HST# must be provided for all Canadian companies.

E-MAIL: <u>Info@crossconnectcl.con</u>

TEL: 416-639-2176

WEBSITE: WWW.CROSSCONNECTCL.COM

#### **Customs & Transportation Services Order Form**

Please accept this as authority for Cross Connect Customs and Event Logistics Inc. ("Cross Connect"), located at 8001 Weston Road, Unit 2, Woodbridge, ON L4L 9C8; business number 709076475RM0002, a Customs Broker licensed under the Customs Act, to act as my true and lawful agent and attorney to transact on my behalf all matters relating to the import and export of goods, as outlined in Trading Conditions applicable to Customs Services of Cross Connect Customs and Event Logistics Inc., attached hereto. Such business may include, but is not limited to:

1. Assist to set up Client's CARM business account, and/or manage and administer Client's CARM account;

- The release of and accounting for goods, document and data preparation, payment of, and refund, of all government duties, taxes, and levies in respect of imported and exported goods released or to be released;

  The transportation, warehousing, and distribution of such goods; and
- Undertake, facilitate, assist with and/or perform such other business, tasks, duties, powers and authorities for which Client provides written instructions to Cross Connect at any time and from time to time.

In signing this form, I grant Cross Connect, full power and authority to appoint a sub-agent, where required.



	This authority is granted for all shipments in relation to this event and/or shipment(s) detailed below, unless otherwise indicated by marking the "Continuous Authority" box, below.													
Ш	Continuous Authority granted  THIS FORM MUST BE COMPLETED & SIGNED BY THE CLIENT* (OWNER/IMPORTER).													
	*For events (i.e. trade shows, conventions, etc.) where there is "no sale involved", the Transactional Owner of the Goods must complete this form*													
	ervices Required (please check all that apply):													
	Customs Clearance	☐ Transportation	☐ Advance Warehouse											
Event & Exhibitor	Shipment Delivering to (please check one):  Exhibitor Name:  Event Name:  Facility/Venue Name:  Facility/Venue Address:  City:  Country:	Direct to Event/Show Site  State/Province: On-site Contact:	Advance Warehouse Booth #: Event Dates: to U.S. IRS # (if applicable):  Zip/Postal Code: Cell #:											
	E-mail:													
Client* (Owner/Importer)	Legal Business / Entity Name (as registered):  Does this company have a Canadian Office?  Legal Address (as registered):  City:  Country:  Officer Name (Owner, Partner, Director or Signing Officer):  E-mail:  Contact Name (if different from above):  E-Mail:	☐ Yes ☐ No  State/Province: Importer/GST# (if applicable):	Zip/Postal Code: U.S. IRS# (if applicable): Title: Tel: Tel:											
Shipper	☐ Same as Client  Company Name: Address: City: Country: E-mail:	State/Province: Contact Name:	U.S. IRS #:  Zip/Postal Code: Tel:											
Return Freight	□ No Return Shipment □ Same as Shipper Company Name: Address: City: Country: E-mail:	Same as Client  State/Province: Contact Name:	IRS/Importer #: Zip/Postal Code: Tel:											
	PLEASE SEE ADDITIONAL PAGES F	OR BILLING, PAYMENT, TRANSPORTATION & A	DVANCE WAREHOUSING											
Terms & Conditions  This order is placed with the specific understanding that we are engaging Cross Connect as our agent pursuant to this General Agency Agreement/Power of Attorney ("GAA"). Cross Connect performs customs services pursuant to its "Trading Conditions Applicable to Customs Services" ("CTC") as published online at <a href="https://crossconnectcl.com/wp-content/uploads/2024/10/POST-CARM-CUSTOMS-STC.pdf">https://crossconnectcl.com/wp-content/uploads/2024/10/POST-CARM-CUSTOMS-STC.pdf</a> . Cross Connect performs its transportation services in the role of agent pursuant to its "Transportation Trading Conditions" ("TTC"), as published online at <a href="https://crossconnectcl.com/wp-content/uploads/2024/10/STC-TRANSPORTATION-POST-CARM.pdf">https://crossconnectcl.com/wp-content/uploads/2024/10/STC-TRANSPORTATION-POST-CARM.pdf</a> . The parties hereby irrevocably and unconditionally attorn to the jurisdiction of the courts of the Province of Ontario and all courts competent to hear appeals therefrom. The foregoing terms, respectively, limit the liability of Cross Connect and provide for time limits for making claims and filing suits.  Notwithstanding any (a) other provision of this GAA, (b) provision of the CTC or TTC, or (c) delegation of authority in CARM, including to manage Client's CARM business account, in any regardless of who any Government Authority identifies as the importer, owner, or importer of record for any shipment, and regardless of any liability assessed by any Government Authority: Client expressly acknowledges and agrees that: (a) The Company shall not be liable for any error in judgment or for anything which it may do or refrain from doing or for any resulting direct, indirect, consequential, punitive or exemplary damage or loss caused by any act or omission, or the negligence of The Company or by an act of God or other act or cause beyond the reasonable control of The Company keyen if The Company has been advised of the possibility of such damage or loss: and (b) The Company has been a														

provide the services which is a result of the operation of the applicable laws of Canada or any other country or a change in the policies of Canada Customs. In the event of a breach or other failure by The Company to perform its obligations for which The Company is held liable, including, but not limited to, acts or omissions of The Company employees, agents and representatives providing services, the Client's sole remedy hereunder, whether in contract, tort or otherwise, shall, in any and all events, be limited to termination hereof and damages not to exceed CAD 1000 (One Thousand Canadian Dollars).

In no event shall The Company's obligation or liability hereunder extend to direct, indirect, punitive, special, incidental and consequential damages or losses the Client may suffer or incur in connection herewith, such as, but not limited to, loss of revenue or profits, damages or losses as a result of the Client's inability to fulfill obligations to third parties, injury to good will, claims of customers and the like, even if The Company has been advised or is otherwise aware of the possibility thereof, nor shall it extend to damages or losses the Client may suffer or incur as a result of claims, suits or other proceeding made or instituted against the Client by third parties.

The undersigned warrants that all hazardous materials have been declared, and that the client shall abide by all Federal, Provincial, State and Local laws

Client (Importer/Owner) Signature								
NOTE: Wet ink signature required – Digital signature NOT allowed  I have read and agree to the terms of this contract and grant Cross Connect the authority to act on my behalf. I hereby certify that I have authority to transact business on behalf of The Client.								
Signature:	Date:							
Printed Name:								
Title:								
<u> </u>								

Cross Connect Internal Use Only							
Notes:							
	<b>.</b> .						
Signature:	Date:						
Printed Name:	·						
Title:							

#### **Transportation Quote Request**

CROSSCONNECT

							00310	MS & EVENI	Logistics		
	Company				Exhibitor I	Name:					
	Address:				Booth #:						
	City:				Event Name:						
Shipper Information	State/Prov	<i>!</i> :	Zip/Postal Code:	lo l	Venue Na						
ıati	Country:			nati	Venue Ad	dress:					
T.					City:						
밸	Contact:		Tel:	<u>li</u>	State/Prov	<b>/</b> :	Zip/Post	al Code:			
e	E-mail:			یک	Country:						
dd				<u>i,</u>							
Shi	Date Ship	ment Available for Pick	-up:	Delivery Information	Contact:		Cell #:				
	Operating	Days (e.g. Monday - Friday):			E-Mail:						
		Hours (e.g. 8 am - 4 pm):									
	Loading I	Dock Onsite?	s □ No		Must Deli	iver By (dd	-mmm-yyy h:mm tt):				
	Requested	d Service:	☐ Truck		Other:						
S	Additional	Requirements:	Gate ☐ Inside Pick-u	р 🗆	] Inside Deli	ivery	☐ Weekend Pick-up	☐ Weekend	d Delivery		
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E	☐ Please	include Cargo Insurance	on the estimate/quote.								
ire	Tatal Ohio		C	*D-4-:1			/Dkinli-t-with-will				
be	i otai Snip	ment Value*:	Currency:	*Detail	ea Comme	rciai invoi	ce/Packing List, with valu	ies, <u>must</u> be	provided.		
ř	Cargo Ins	surance/Declared Value									
<u>3</u>			of the carrier or other vendors engage								
Service Requirements			absent written instruction by the clier								
			e opportunity to include shipments u								
			e insurance policy will be provided u tten request and written confirmatior			act Cross C	onnect for more information	on cargo insu	rance.		
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	# of	Type of Pieces									
	Pieces	(Box/Crate/Skid, etc.)		Length	Width	Height		Per Piece	Total		
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	Shipped Via (Carrier/Courier Name):									
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Info.	Total # of Pieces:	Total Weight (lbs):								
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- You are responsible for tracking your shipment to ensure timely arrival.
- Goods sent via Post or shipped C.O.D. will NOT be accepted for delivery.
- If you are shipping from outside of Canada, to avoid Customs Clearance delays, please ensure that you check the "Customs Clearance" box on the first page of this form and notify your Carrier/Courier that Cross Connect is your Customs Broker. Customs documents are required (please see your Exhibitor Manual).

Advance Warehouse Services include delivery to show site, but <u>DO NOT</u> include material handling services and charges. Your carrier must pick up your materials, directly from show site, at the end of the event.

The warehouse will start receiving freight 30 days prior to the event from 9 am to 3 pm, Monday to Friday.

Advance Warehouse Services are charged per delivery received. If you are shipping via courier, it is recommended that you ship on a single Waybill to avoid additional advance warehouse charges.

## **Billing & Payment Information**

_	Exhibitor Name:	Booth #:											
oito	Event Name:	Event Dates:	to										
Exhibitor	Facility/Venue Name:												
K Ü	Facility Venue Address:												
Event &	City: State/Province:	Zip/Postal Code:											
Eve	Country: On-site Contact:	Cell #:											
	E-mail:												
	Company Name:												
lon													
nat	City: State/Province:	Zip/Postal Code:											
torr	Country:	·											
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iling	E-mail:												
Я	Second Contact Name (if applicable):	Tel:											
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	*Delinquent accounts will be charged for all collection, I	egal and administration fee	s*										
	Charge to: ☐ Visa ☐ MasterCard ☐ American Express												
tion	Cardholder Name: CVV Number	r:											
Payment Information	Credit Card Number: Expiry Date:		(mm/yyyy)										
nfoı	I authorize use of this card for payment or pre-payment of services relative to this form. I understand that pre-payments on estimated amounts												
ent l	are subject to adjustment, and that this card will be charged for adjustments and/or future invoices generated for services not outlined on, or in												
yme	addition to, any estimates provided.												
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S.	Attention:												

#### FOR CUSTOMS CLEARANCE BY:

**Cross Connect Customs And Event Logistics Inc.** 

## $\underline{\mathsf{CARRIER\ ONLY}}\ \mathsf{PARS\ E\text{-}mail:\ pars@crossconnectcl.com}\quad \mathbf{COMMERCIAL\ INVOICE\ /\ PACKING\ LIST}$



NOTE: Only pdf/tif attachments and not the email itself are received. Ensure that all PARS information and any special instructions are included within pdf/tif attachment. HOURS: Mon-Fri 9 am - 5 pm \*E-mails are monitored outside of regular business hours, but response may be delayed. Please ensure that ETA's are accurate.

Shipper:				Consignee (Ship To):	inporter/Owner of Goods: ☐Same as Shipper						er Shipped Via Shipped To IRS #: Pieces: Weight: Currency: Ship Date:	_				*REMARKS ("X" each item) *A – TEMPORARY IMPOI *B – PERMANENT IMPO *C – GIVEN AWAY / SOL	
					Does this company have a Canadian Office?												
# of	Type of	Qty	Desc	cription of Contents	Origin	Weight in		mensio (Inches		СВМ	HTS	R	emarl	cs*		Val	ue
Pieces	Pieces	٦٠,	Please include Brand Na	ame & Model # for all electronic equipment.	0.110	(lbs/kg)	L	W	Н	02.11		A TEMP	B PERM	C PROMO	Unit Va	lue	Total Value
**FOB (Free On Board) VALUE: indicates the cost of goods, including all transportation and insurance costs up to the port of departure; the "Price Paid"  **FOB VALUE: INSURANCE: FREIGHT CHARGE:																	
**CIF (Cost, Insurance, and Freight) VALUE: indicates the value of the goods including freight and insurance from the port of departure; FOB Value + Insurance + Freight												**T(	OTAL CIF V	ALUE:			
any doc	uments re	elating t	o said shipment and	t Customs and Event Logistics, inc. ( I forward this shipment in accordan TC.pdf . The values listed on this do	ce with th	e Cross Co	nnect's	"Stand	lard Tra	ding Conditi	ons", as publi	shed	online	e at <u>htt</u>	ps://cross	connect	
	RARY IMP					Si	gnatur	e:							Date:		12/22

#### FOR CUSTOMS CLEARANCE BY:

**Cross Connect Customs And Event Logistics Inc.** 

#### 

CROSSCONNECT

NOTE: Only pdf/tif attachments and not the email itself are received. Ensure that all PARS information and any special instructions are included within pdf/tif attachment. HOURS: Mon-Fri 9 am - 5 pm \*E-mails are monitored outside of regular business hours, but response may be delayed. Please ensure that ETA's are accurate.

\*IMPORTANT:

MUST be completed in full.

Shipper: Consignee (Ship To):						Importer/Owner of Goods: ■Same as Shipper						Shipped V	ia: TR/	ANSPORT	TATION C	OMPANY NAME		
	ABC COMPANY ABC COMPANY, BOOTH # 100					ABC COMPANY						Shipped To: 🗷 🗚			Adv. Whse Show Site			EMARKS
1	123 SOMEPLACE AVENUE, SUITE 3 C/O NAME OF SHOW/EVENT					123 SOMEPLACE AVENUE, SUITE 3 NEW YORK, NY						IRS #:		12	2-3456	6789	("X"	each item)
NEW YORK, NY VENUE NAME						10093	XIX, IN I			K		Pieces:		3				ORARY IMPORT
10093 VENUE ADDRESS												Weight:		1,800				IANENT IMPORT
.IOHN	JOHN SMITH - 555-555-0000 ONSITE CONTACT NAME & CE					JOHN SM	IITH - 5	55-555	-0000		_	Currency:			USE		- GIVEN	N AWAY / SOLD
				PHONE #		Does this co	mnany l	nave a C	anadian	Office?		Ship Date:		06/15/2021 (mm/dd/yyyy)				
						Weight		mensic		l omice.						/ууу)		
# of	Type of	Qty	Des	cription of Contents	Origin	in lbs		Inches		СВМ		HTS	Remarks*		rs*	Value		
Pieces	Pieces	ردب	Please include Brand N	ame & Model # for all electronic equipment.	- 0	(lbs/kg)	L	W	Н			TEI TEI		B PERM	C PROMO	Unit Value		Total Value
1	SKID	1	DISPLAY BOOTI	<del></del>	USA	400	48	48	48	1.81	940	03.20	X			5,250.	00	5,250.00
1	CRATE	2	50" LED TV'S - L	G MODEL# 55EG9100	CHINA	50	41	52	50	1.75	852	28.72	X			700.	00	1,400.00
		2	WEIGHTED MET	AL TV STANDS 🔨	JAPAN	950					940	03.20	X			500.	00	1,000.00
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		1000	BALL POINT PE					0.	35	350.00								
		400	CATALOGS	MUST include Brand	USA	150						11.10			$\hat{\mathbf{x}}$		00	1,200.00
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		2	7	rame a model #.	004	2					43	11.31			_	20.	50	30.00
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Each commodity MUST be listed on its																ost of good		
		-				or the selling price of the goods (price								ods (price	Jayai	ole);		
own line; <u>DO NOT</u> group items.						whichever is greater.												
Specific descriptions required; Vague						*\$0 values will NOT be accepted.												
lescriptions such as "Give Aways",													1401		acce	oteu.	$\overline{}$	
Display Materials", or "Trade Show						*Indicate the Country of Manufa												
Samples" will <u>NOT</u> be accepted.										made)	); <u>NOT</u>	the						
						count	ry ot	purch	ase.	ı	ı							

\*\*CIF (Cost, Insurance, and Freight) VALUE: indicates the value of the goods including freight and insurance from the port of departure; FOB Value + Insurance + Freight

\*\*TOTAL CIF VALUE: 10,000.00

The shipper hereby authorizes Cross Connect Customs and Event Logistics, inc. ("Cross Connect"), and their agents, in his name and behalf, to prepare any export documentation, to sign and accept any documents relating to said shipment and forward this shipment in accordance with the Cross Connect's "Standard Trading Conditions", as published online at <a href="https://crossconnectcl.com/wp-content/uploads/2021/06/Transportation\_STC.pdf">https://crossconnectcl.com/wp-content/uploads/2021/06/Transportation\_STC.pdf</a>. The values listed on this document represent fair-market value, and proof of valuation can and will be provided upon request.

TEMPORARY IMPORT VALUE: 7,650.00 Signature: John Smith Date: 06/10/2021

PERMANENT IMPORT VALUE: 2,350.00

12/22

10,000.00

\*\*FOB VALUE:

<sup>\*\*</sup>FOB (Free On Board) VALUE: indicates the cost of goods, including all transportation and insurance costs up to the port of departure; the "Price Paid"